

Dental Assistant

Desert Senita Community Health Center is seeking a Dental Assistant to join our team. Desert Senita Community Health Center is a Federally Qualified Community Health Center (FQHC), with 2 sites in Ajo and Arizona City.

The ideal candidate will have the following education and experience:

Individual must possess a high school diploma or equivalent, and be willing and able to obtain an X-ray license and CPR certificate. Individual must be able to satisfactorily perform each essential function, as indicated below.

The ideal candidate will also possess the following knowledge, skills, and abilities:

- Ability to become educated and adept at performing assigned clinical and technical procedures under the direct supervision of the licensed dentist(s), including but not limited to performing single lab procedures; applying topical anesthetic, if required; exposing and developing x-rays; and taking impressions and pouring diagnostic models.
- Aid the dentist(s) smoothly and unobtrusively at chairside when necessary, including during examinations and treatments.
- Ensure patient readiness, including determining if patients have arrived, welcoming and seating patients, and notifying dentist(s) of patient readiness.
- Reviews medical history, progress from previous visit, and scheduled treatment plan with each patient.
- Records treatment rendered in patient chart and/or computer charting system, charges out all procedures, and marks day-sheet.
- Prepares the operatory(ies) and equipment, including equipment sterilization such as scrubbing autoclave instruments, and breaking down, cleaning and disinfecting, and setting-up operatory(ies).
- Maintain awareness of comfort and safety needs of the patients.
- Maintains equipment and inventory and monitors all incoming and outgoing lab cases.
- Adhere to all required OSHA and health regulations.
- Provides back-up to front office personnel by performing front-office duties as necessary
- Actively supports and participates in chronic disease collaborative(s) and/or other re-engineering and quality improvement efforts, including testing and implementation of changes as appropriate
- Assists in other areas of the dental practice and performs other duties, as assigned.

For questions, please contact HR at HR@desertsenita.org.

To apply, email your cover letter, resume, and our Employment Application to HR@desertsenita.org.

As a condition of employment, DSCHC employees are required to qualify for an Arizona Level One Fingerprint Clearance Card

Desert Senita Community Health Center (DSCHC) will recruit, hire, train, and promote persons in all job titles without regard to age, color, disability, gender (including gender identity), marital status, national origin, race, religion, sex, sexual orientation, veteran status, or other status protected by applicable law. In addition, all personnel actions such as compensation, promotion, demotion, benefits, transfers, staff reductions, terminations, reinstatement and rehire, company-sponsored training, education and tuition assistance, and social and recreational programs will be administered in accordance with the principles of equal employment opportunity.